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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE

APPLICANTS: Donald N. Levit

SERIAL NO.: 09/804,412

FILED: March 12, 2001

FOR: *METHOD, APPARATUS, AND  
PRODUCTS FOR MANAGING  
INSURANCE*

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GROUP ART UNIT:

EXAMINER:

ATTORNEY DOCKET NO.: 27150/03

CERTIFICATE OF MAILING BY EXPRESS MAIL

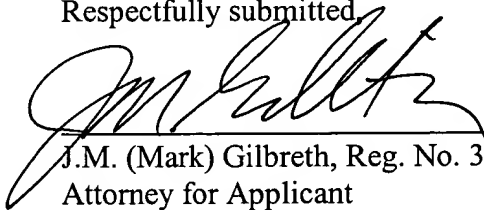
The Assistant Commissioner of Patents  
**BOX MISSING PARTS**  
Washington, DC 20231

Dear Sir:

I hereby certify that the following documents, which are attached, are being deposited, under 37 CFR 1.10, with the United States Postal Service "Express Mail Post Office to Addressee" service as Express Mail No. **EL 872 048 588** US envelope addressed to: The Assistant Commissioner of Patents, **BOX MISSING PARTS**, Washington, DC 20231, on **November 19, 2001**.

- (1) **Response to Notice of Incomplete Reply;**
- (2) **A Copy of Notice of Incomplete Reply;**
- (3) **Corrected Formal Drawings;**
- (4) **Petition for Four Month Extension;**
- (5) **Change of Correspondence Address;**
- (6) **A Check No. 1890 for \$720 for four months petition fee; and,**
- (7) **Postcard.**

Respectfully submitted,

  
J.M. (Mark) Gilbreth, Reg. No. 33,388  
Attorney for Applicant

Date: November 19, 2001

GILBRETH & ASSOCIATES, P.C.  
PO Box 2428  
BELLAIRE, TEXAS 77402-2428  
(T) 713/667-1200  
(F) 713/667-4424  
JMARK@GILBRETH.ORG



UNITED STATES PATENT AND TRADEMARK OFFICE



COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
www.uspto.gov

APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
09/804,412	03/12/2001	Donald N. Levit	27150/03

CONFIRMATION NO. 1098

FORMALITIES LETTER



\*OC000000006793645\*

GILBRETH & ASSOCIATES, P.C.  
PO BOX 61305  
HOUSTON, TX 77208-1305

Date Mailed: 09/26/2001

NOTICE OF INCOMPLETE REPLY (NONPROVISIONAL)

*Filing Date Granted*

The U.S. Patent and Trademark Office has received your reply on 08/16/2001 to the Notice to File Missing Parts (Notice) mailed 05/17/2001 and it has been entered into the nonprovisional application. The reply, however, does not include the following items required in the Notice.

The period of reply remains as set forth in the Notice. You may, however, obtain EXTENSIONS OF TIME under the provisions of 37 CFR 1.136 (a) accompanied by the appropriate fee (37 CFR 1.17(a)).

A complete reply must be timely filed to prevent ABANDONMENT of the above-identified application.

The application is informal since it does not comply with the regulations for the reason(s) indicated below.

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

Customer Service Center  
Initial Patent Examination Division (703) 308-1202

PART 2 - COPY TO BE RETURNED WITH RESPONSE

**Response To Notice To File Missing Parts Of Application  
Filing Date Granted (PTO-1533) (Small Entity)**

Docket No.  
27150/03

In Re Application Of: **Donald N. Levit**

Serial No.  
09/804,412

Filing Date  
03/12/02

Examiner

Group Art Unit

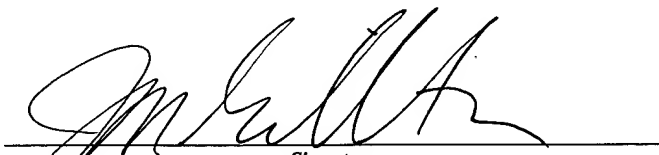
Invention: **Method, Apparatus, and Products for Managing Insurance**

TO THE ASSISTANT COMMISSIONER FOR PATENTS:

Attention: Manager, Application Branch

The fee of **\$720.00** is to be paid as follows:

- ☒ A check in the amount of the fee is enclosed.
- ☒ The Commissioner is hereby authorized to charge any fees which may be required, or credit any overpayment, to Deposit Account No. **07-1245**  
A duplicate copy of this sheet is enclosed.
- ☒ If an additional extension of time is required, please consider this a petition therefor and charge any additional fees which may be required to Deposit Account No. **07-1245**  
A duplicate copy of this sheet is enclosed.

  
\_\_\_\_\_  
Signature  
**J.M. (Mark) Gilbreth, Reg. No. 33,388**

Dated: **11-19-01**

**Gilbreth & Associates, P.C.  
P.O. Box 2428  
Bellaire, Texas 77402-2428  
(T) 713/667-1200  
(F) 713/667-4424**

I certify that this document and fee is being deposited on \_\_\_\_\_ with the U.S. Postal Service as first class mail under 37 C.F.R. 1.8 and is addressed to the Assistant Commissioner for Patents, Washington, D.C. 20231.

\_\_\_\_\_  
*Signature of Person Mailing Correspondence*

\_\_\_\_\_  
*Typed or Printed Name of Person Mailing Correspondence*

CC:

**Response To Notice To File Missing Parts Of Application  
Filing Date Granted (PTO-1533)(Small Entity)**

Docket No.  
27150/03

In Re Application Of: Donald N. Levit

Serial No.  
09/804,412

Filing Date  
03/12/02

Examiner

Group Art Unit

Invention: Method, Apparatus, and Products for Managing Insurance

TO THE ASSISTANT COMMISSIONER FOR PATENTS:

Attention: Manager, Application Branch

☐ Completion of application fees as calculated below:

☐ Utility application filing fee \_\_\_\_\_

☐ Design application filing fee \_\_\_\_\_

☐ Total number of independent claims = \_\_\_\_\_

☐ Total number of claims = \_\_\_\_\_

☐ Multiple dependent claims \_\_\_\_\_

☐ Surcharge for late payment of filing fee and/or late filing of original declaration or oath \_\_\_\_\_

☐ Petition and fee for filing by other than all the inventors or a person not the inventor \_\_\_\_\_

☐ Fee for processing an application filed with a non-English language specification \_\_\_\_\_

☐ Fee for processing and retention of application \_\_\_\_\_

Total completion of application fees \_\_\_\_\_

This is a request under the provisions of 37 CFR 1.136(a) to extend the period for filing a response to the above-identified Notice to File Missing Parts of Application. The requested extension is as follows (check time period desired). If an additional time extension is required, please consider this a petition therefor.

☐ One month    ☐ Two months    ☐ Three months    ☒ Four months    ☐ Five months

from: 5/17/01  
Date

until: 11/19/01  
Date

Total time extension fees \$720.00

Total fees due \$720.00